Referral Fees

A referral fee is any commission, payment, fee or other reward we receive from other companies in return for recommending their services to you. We believe you should know how much we stand to receive each time we make a referral and whether these companies are connected to us. This way, you can make an informed decision whether to use them or use a company of your own choice.

All our recommended service providers are carefully selected to improve the services we offer to you. The referral fees shown are per referral and do not affect the final amount you pay to the service provider. All referral fees are separate from your obligation to pay our own fees or commission, which are subject to VAT.

Lettings

Service	Company	Declaration	Connection to HP	Referral Fee
Referencing	Oh Goodlord Ltd	We use this company to carry out third-party referencing services on prospective tenants and guarantors.	None	No referral fee received
Tenancy Deposit Protection	The Dispute Service (TDS)	We register all deposits we hold with The Dispute Service Custodial scheme.	None	No referral fee received.
Utility Switching & Void Management	Oh Goodlord Ltd	We use this company to manage void periods and switch utility accounts into the correct names at the start and end of tenancies.	None	£10 (inc. VAT) per successful switch
Rent & Legal Protection Insurance	Oh Goodlord Ltd	We recommend landlords use this provider for rent and legal protection cover during the tenancy.	None	No referral fee received.
Inventory & Check-in / Check-out	DB Lettings	We recommend landlords use this provider for inventory and schedule of condition reports at the start of the tenancy and check-out reports at the end of the tenancy.	None	We receive an introduction fee equal to 10% of the total gross invoiced cost (inclusive of VAT). This is paid by the contractor — not added to your invoice.
Trade Contractors	Various — e.g. electricians, plumbers, gas engineers, decorators, cleaners	We recommend landlords use vetted contractors from our approved panel for repairs, maintenance and statutory certificates.	None	We receive an introduction fee equal to 10% of the total gross invoiced cost (inclusive of VAT). This is paid by the contractor — not added to your invoice.
Energy Performance Certificates (EPCs)	FutureFit Energy Ltd	We recommend landlords who are required by law to obtain an EPC use this provider.	Shared Company Director	No referral fee received

Service	Company	Declaration	Connection to HP	Referral Fee
Gas Safety Certificates	Blue Gas & Heating	We recommend landlords use this Gas Safe registered provider for annual gas safety inspections.	None	We receive an introduction fee equal to 10% of the total gross invoiced cost (inclusive of VAT). This is paid by the contractor — not added to your invoice.
EICR / Electrical Safety	OMJ Electrical	We recommend landlords use this qualified electrician for the five-yearly EICR inspection required under the Electrical Safety Standards (Private Rented Sector) (England) Regulations 2020.	None	We receive an introduction fee equal to 10% of the total gross invoiced cost (inclusive of VAT). This is paid by the contractor — not added to your invoice.

Sales

Service	Company	Declaration	Connection to HP	Referral Fee
Conveyancing	Setfords, Taylor Rose, Rawlinsons, Lewis & Dick & Kingsley Bond	We recommend vendors and purchasers use solicitors on our approved panel.	None	A maximum of £240 (inc. VAT) per completed sale or purchase
Mortgages & Protection	Mortgage Advice Bureau	We recommend purchasers, vendors and landlords requiring mortgage or protection advice use this provider.	None	£200 (inc. VAT) per successful mortgage completion
Energy Performance Certificates (EPCs)	FutureFit Energy Ltd	We recommend landlords who are required by law to obtain an EPC use this provider.	Shared Company Director	No referral fee received

Shared Commission

Service	Company	Declaration	Connection to HP	Referral Fee
Other Letting / Estate Agents	Various	We may enter into a sub-agency arrangement with other letting or estate agents where we consider it is in your best interests, with your permission.	None	We do not receive a referral fee, but may enter into split commission arrangements with the sub-

Service	Company	Declaration	Connection to HP	Referral Fee
				instructed agent. Up to 50% of our fee.
Introductions from Third Parties	Various	We may enter into agreements with independent solicitors or other companies who introduce customers to us.	None	Up to 25% of our net commission fees where you use our services following an introduction.

Important notes

- The referral fees shown are inclusive of VAT at the prevailing rate, unless stated otherwise.
- You are under no obligation to use any of the providers listed above. You are free to choose your own provider, and doing so will not affect the service you receive from Homes Partnership.
- Where a referral fee is described as a percentage of the provider's invoice, the amount we receive will vary according to the value of the work carried out.
- All referral arrangements are kept under regular review. The information on this sheet is current as at 19th May 2026 and we will update it as arrangements change.
- If you have any questions about any of the referral arrangements listed above, please contact us at info@homes-partnership.co.uk or 01293 529999.

Homes Partnership Southern Limited is a member of The Property Ombudsman (TPO) and complies with the TPO Code of Practice for Residential Letting Agents and the TPO Code of Practice for Residential Estate Agents.

Document reference: HP-RF-2026 v1.0 | Effective from: 19th May 2026